



## Minutes

### 2005 Annual Meeting

14 November 2005  
Crowne Plaza Hotel  
Lyon Street  
Ottawa, Ontario

**1. Call to Order:** The annual business or general meeting of the Canadian Supply Chain Food Safety Coalition was called to order at 3:15 p.m on 14 November 2005 at the Crowne Plaza Hotel, Ottawa, Ontario. For the business portion of the meeting, in attendance were the representatives of member organizations present and additional participants from these organizations (see attached list). An additional five guests from government and non-member industry organizations or companies joined the meeting for the presentation by the guest speakers.

**2. Chairman's Welcome & Approval of the Agenda:** Heather Holland, interim Chair, welcomed the participants to the Coalition's fifth annual meeting. She reviewed the proposed agenda.

### **3. Presentation on a Proposed Canadian Strategy for a Safe and Nutritious Food Supply:**

Ms. Anne-Marie St-Laurent from Health Canada and Mr. Greg Orriss from the Canadian Food Inspection Agency made a presentation on a proposed federal/provincial/territorial initiative to set a strategy for a safe and nutritious food supply. They indicated that this strategy was still in the development stage and would be the subject of further discussions amongst officials at the Canadian Food Inspection System Implementation Group meeting the following week in Quebec City. Their presentation described the origin of the initiative, its aim and scope. The strategic vision is that Canada will have "a demonstrably safe and nutritious food supply that helps protect and promote good health, and justifies confidence in the Canadian food system at home and abroad". It will include measurable public health outcomes, key results for the food safety system, measurable system improvements, etc. The presentation reviewed the steps to be taken to finalize and implement the strategy including further meetings at the FPT level, consultations with industry and the public in mid-2006 and endorsement by ministers of health and agriculture in late 2006. The Coalition was invited to participate in the process and to provide comments. After questions and discussion, it was agreed that the Coalition should review the proposed strategy and provide comments early in 2006. The chair thanked the presenters for their participation in the meeting and indicated that the presentation would be circulated to the members.

**4. Presentation on Security and Prosperity Partnership Initiative:** Mr. Greg Goatbe of the Privy Council Office and Mr. Paul Haddow of the Canadian Food Inspection Agency made a joint presentation on the trilateral (Canada/US/Mexico) Security and Prosperity Initiative and gave particular attention to its impact on the food industry and food safety. Mr. Goatbe provided a general introduction to the initiative and noted that the focus would initially be on security issues, including an integrated approach, the opportunities for bilateral agreements,

etc. Mr. Haddow reviewed the food industry/food safety related aspects. He noted that in this field Canada was championing issues related to prosperity and that the US was pushing issue related to security. He emphasized that the initiative had a rolling agenda. The first elements had been identified but that new ones could and would be added. The Coalition and its members were encouraged to come forward with comments and suggestions on both the current agenda items and on ones for the future. The flagship items vis-a-vis food safety were identified as: a trilateral food safety mechanism to match existing ones on animal and plant safety, synchronization of processes in areas such as labelling, country of origin, organic, etc; co-operation/collaboration in laboratory testing, bio-technology, etc; and, some animal health related issues. Coalition members were encouraged to participate in the process and to engage with project leaders directly. The chair thanked the presentors for their participation.

## **5. Approval of Minutes of the 2005 Annual Meeting:**

**Moved by Robert de Valk, seconded by Joyce Reynolds, that the minutes of the 2004 annual meeting be approved as circulated. Agreed.**

**6. Annual Report 2004/2005:** Heather Holland presented a summary of the annual report highlighting the Coalitions accomplishments, the activities undertaken and the challenges faced by the organization during its fifth year. She noted that the membership had in early 2005 approved a set of priorities: membership and members services, government relations, issue management, follow-up to the 2004 Forum and new events. The process of involving members had been relatively successful and she suggested that it be utilized again in 2006. Under membership and member services, it was noted that the administration of the Coalition's finances had been transferred to the Animal Nutrition Association of Canada and that the membership renewal process had gone smoothly. ANAC was thanked for this generous in-kind contribution as was the Canadian Producer Marketing Association for its maintenance of the website. Under government relations, it was reported that this continued to be the Coalition's top priority. Regular calls had been held with the FPT co-chairs. The Coalition had participated in a number of government consultations and held a successful workshop for members on the proposed Canada Health Protection Act in April. Under issues management, it was reported that the Coalition had been active. It had made several presentations at conferences and had input to the APF review as the only industry commentator invited on food safety. On follow-up to the 2004 Forum, it was indicated that the discussions with the FPT co-chairs and committees had been positive with the Coalition's members having identified some key areas for further activity, in particular the recognition of post-farm food safety programs by governments. However, it was also noted that progress in this area had been slow as the FPT committees had not moved as quickly as expected to engage industry in their work. As for special events, it was noted that no agreement had been reached on holding a second Government/Industry Forum but that the Coalition executive had agreed to a members' proposal that it co-sponsor with Health Canada and CFIA a workshop on emergency preparedness, which was to be held on the following day (15 November 2005). The chair thanked the members who had participated on the Executive and Steering Committees in 2004/5 and the secretariat for its services. At the conclusion of the report, the chair especially thanked Ms. Marie-Claude Thibault, formerly of the Canadian Produce Marketing Association for here work during 2005 and preceeding years. The Coalition then provided Ms. Thibault with a gift certificate for one of Ottawa's leading restaurants.

Following this presentation, the members held a brief discussion of priorities for the 2005/6 year. Suggestions included: the security and prosperity initiative, engagement in the safe and nutritious food strategy, follow-up to issues identified by the members arising from the 2004

Forum, continued emphasis on government relations and issues management and a renewed membership campaign. It was agreed that consideration of any new initiatives arising from the emergency preparedness workshop would also be included in the discussions in early 2006.

**Moved by Danny Dempster and seconded by Bryan Walton, that the annual report be accepted as presented and circulated to the members. Agreed.**

**7. Financial Report for 2004/5:** Heather Holland on behalf of the Treasurer, Kathleen Sullivan, presented a financial report as of 31 October 2005. Revenues during the 2004/5 fiscal year were \$14,190. Expenditures from 1 November 2004 to 31 October 2005 were \$9,053 but that not all expenditures had yet been filled. She noted that there had been attrition in the number of members and that for the 2004/5 year, the Coalition had not requested any special contributions, as had been done in previous years.

**Moved by Danny Dempster, seconded by Bryan Walton, that the Treasurer's report on 2004/5 be accepted and that the executive be delegated the responsibility to establish a budget for 2005/6. Agreed.**

**8. Election of the Executive and Steering Committee in 2005/6:** Heather Holland conducted the election process for the executive starting with the position of chair and then proceeding to the positions of vice-chairs and treasurer. Nominations were made and the following were acclaimed as the 2005/6 executive:

Chair: Heather Holland, Canadian Federation of Agriculture  
Vice Chairs: Joyce Reynolds, Canadian Restaurant & Food Service Association  
Treasurer: Kathleen Sullivan, Animal Nutrition Association of Canada

The chair then conducted the election process for the positions on the steering committee starting with the positions for the full members and then with the position for the allied members. Nominations were made and the following were acclaimed as members of the 2005/6 steering committee:

**Full Members Representatives:**

Bryan Walton Canadian Council of Grocery Distributors  
Danny Dempster Canadian Produce Marketing Association

**Allied Member Representative:**

Paul Valder The Steritech Group, Corp

It was suggested that several other members for the steering committee were needed. Several names were suggested and the Chair agreed to follow-up with these as soon as possible.

**10. Closing Comments:** The Chair, thanked the members for their support during the past year and for their attendance at the annual meeting. She then invited the members and the guests present to attend the reception hosted by the Coalition.

**11. Adjournment:** The fifth annual meeting adjourned at 5:20 p.m.